

**UNATEGO CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION ADDENDUM  
MONDAY, MARCH 3, 2025  
EXECUTIVE SESSION  
TO DISCUSS CSE RECOMMENDATIONS  
6:00 P.M.  
BUDGET WORKSHOP  
6:15 P.M.  
BOARD OF EDUCATION MEETING  
CALLED TO ORDER  
7:00 P.M.  
UNATEGO MS/SR HIGH SCHOOL  
ROOM #93**

**4. ADMINISTRATIVE ACTION**

- 4.22 Approve transportation request from Otsego Christian Academy for the 2025-2026 school year (3.3.25 G9)**
- 4.23 Appoint Kelley Ritchey as a substitute teacher/LTA for the 2024-2025 school year (3.3.25 UC6)**
- 4.24 Approve Kelly Post as the modified softball coach for the 2024-2025 school year (3.3.25 UC7)**

**4.22**

**3.3.25 G9**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve transportation request from Otsego Christian Academy for the 2025-2026 school year as presented.

**4.23**

**3.3.25 UC6**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint Kelley Ritchey as a substitute teacher/LTA for the 2024-2025 school year as presented.

**4.24**

**3.3.25 UC7**

**RESOLVED:** Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Kelly Post as the modified softball coach for the 2024-2025 school year as presented.

**Sheila Nolan**

RECEIVED  
FEB 28 2025

**To:** Sheila Nolan  
**Subject:** RE: Transportation Request

**BY:** .....

**From:** Dawn Derr  
**Sent:** Friday, February 28, 2025 9:23 AM  
**To:** Sheila Nolan <SNolan@unatego.stier.org>  
**Subject:** Transportation Request

**ATTENTION:** This email came from an external source. Do not open attachments or click on links from unknown senders or unexpected emails.

Hi Sheila-

I would like to request transportation for Parker Derr (age 13, 8<sup>th</sup> grade) for the 2025-2026 school year.

We need Parker to be transported in the afternoon only from Otsego Christian Academy to our home at  
Unadilla NY 13849.

**Dawn Derr**  
Commercial Lines Manager



288 State Highway 7  
Sidney, NY 13838  
Phone (607) 563-9955  
Fax (607) 433-0991

5375 State Highway 7  
Oneonta, NY 13820

Please review us:



UNATEGO CENTRAL SCHOOL  
NEW EMPLOYEE APPOINTMENT FORM

NAME: Kelley Ritchey

POSITION: SUB TEACHER, LTA

REPLACES: NA

EFFECTIVE DATE: 3/4/25

EDUCATION LEVEL: 4 yrs of college

YEARS OF EXPERIENCE: 0

SALARY: STEP \_\_\_ LEVEL \_\_\_ \$ As per uncert. sub rate

CERTIFICATION: pending (Dec. 2025)

COLLEGE: SUNY ONEONTA

REFERENCES CONTACTED:

1. Julie Lambiaso
2. GINA Boliski

COMMENTS: Senior @ SUNY ONEONTA  
majoring in Childhood EDU.  
Dependable & punctual

 3/3/25  
ADMINISTRATOR SIGNATURE DATE

# Unatego Central School

PO BOX 483  
2641 STATE HIGHWAY 7  
OTEGO, NEW YORK 13825-9795  
www.unatego.org  
FAX (607) 988 -1039

Dr. David S. Richards  
Superintendent of Schools  
(607) 988 -5038

Patricia Loker  
Business Manager  
(607) 988-5038

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March 3, 2025

Dr. David Richards  
Unatego Central School  
2541 St. Hwy 7  
Otego, NY 13825

Dear Dr. Richards,

I would like to recommend the following person as a coach for the following sports season.

**Spring-**

Kelly Post - Modified Softball (Step 1)

Thank you,



Matthew J. Hafele